



Info Sheet Internal Communications

For any business, effective employee communication should be of the highest priority. Excellent communications optimise your organisation's performance. And yet, surveys consistently show that, when asked, employees believe that their internal communications could be substantially improved.

The ultimate goal, of course, is to get everything and everyone linked up and contributing towards the overall achievement of company success.

How **HR Advantage** can help...

Our consultants have experience of well over 100 internal communications projects with different types of organisation. This has given us unique and important insights into what works and what doesn't, so we are well positioned to offer effective solutions based on your situation and challenges.

At its simplest, internal communication is about giving staff the information they need to do their job – quickly, clearer and without ambiguity.

Features

- We first discuss your organisational goals and objectives for improved communication.
- We identify the gaps and inefficiencies in your current processes.
- We establish personal, team and functional objectives along with performance measures to analyse progress.
- We can conduct appraisals by department, process or with all staff members.
- We can carry out psychometric assessments.
- Once all information is gathered we develop a language and supporting procedures to improve communication immediately.
- We provide all necessary reports and updates on the progress of staff.
- We can deliver training and skills mentoring for further improvements.
- We advise on how Pay & Benefits can also positively effect internal communication.

Benefits

- Clarifies communication structures for all staff.
- Reduces the need for time-consuming meetings.
- Empowers staff to take effective decisions matched to their position and responsibilities.
- Reduces the formation of ivory towers and cliques through the business.
- Individuals who have clear communication paths understand their roles better and are happier people.
- Informed personnel feel more loyal and dedicated to their work and their company, i.e. you get more from your people.

For further information on this topic or any of our other services please contact us by telephone on **+44 (0) 1494 451681** or via email at contact@hradvantage.co.uk